

# VOCAL *Artistry*

## Teacher Development Program

### **Program Description**

- The program runs from February - June 2020.
- Each participant will have a total of 9 Individual Mentoring Sessions with Tim Carson. The specific time for these lessons will be coordinated between Tim and the participant, and will last approximately 50 minutes.
- 5 Online Instructional Classes on Mondays from 3-5pm Pacific Time – Dates TBD
- 5 Online Studio Classes on Mondays from 3-5pm Pacific Time – Dates TBD

### **Location**

Individual Mentoring Sessions will take place either in person in Seattle or over the internet (whichever the participant prefers), and the Studio and Instructional Classes will be held in an online video session where participants will be able to see and hear the others enrolled in the program.

### **Attendance Policy**

For individual lessons with Tim, 24-hour advance notice of cancellation is required, otherwise the lesson time/payment will be forfeited.

For lessons cancelled more than 24-hour in advance, an alternate time will be arranged between Tim and the participant.

A maximum of 2 lessons are eligible to be rescheduled for the entire duration of the program. Any cancellations after these initial 2 will be forfeited by the participant.

There is no credit or rescheduling available for missed Studio Classes.

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**Payment Structure:**

The monthly fee for this program is \$395 per month, from February - June 2020 for a total of 5 payments.

Payments can be made by cash, check, or direct payment from your bank account using the app "Venmo". *Credit card payments are accepted but will be assessed a \$25/month processing fee.*

Payment is due on the 15th of each month prior to the month being charged (i.e. March's payment is due on February 15th). Late payments will be assessed a \$25 late fee.

Your initial registration fee of \$395 (plus fees if applicable) will be processed as soon as we receive this form, and will be credited as February's payment.

If paying by credit card, please indicate the card you would like this fee charged to below. If this information changes, you must notify Vocal Artistry prior to the 15<sup>th</sup> of the month. Failure to notify Vocal Artistry prior to the 15<sup>th</sup> will require a \$25 Administrative fee for any payment that we are unable to process...if we have to contact you because of a declined credit card, you will be charged this fee.

**Cancellation Policy:**

The initial payment is non-refundable. Withdrawing from the program will require a \$395 cancellation fee in addition to all monthly fees debited prior to the date of cancellation. To cancel, a written/signed request must be received to Vocal Artistry by mail or email. You will be responsible for the cost of all lessons/classes prior to Vocal Artistry receiving your written/signed request in addition to the cancellation fee.

By signing below I am indicating my agreement with and commitment to fulfilling the terms, payment arrangements and lesson schedule as listed above.

\_\_\_\_\_  
Print Name \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email Address \_\_\_\_\_  
Phone

*If paying by credit card, fill out remaining info. \$20 monthly processing fee for all credit card payments.*

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Exp. Date \_\_\_\_\_  
Security Code

\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
City/State/Zip

